## Approved For Pelease 2005/07/28 : CIA-RDP89-01114Pe 00100100006-9

10 August 1983

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FROM:

Executive Assistant/Director of Personnel

SUBJECT: Telephone Conversation with Thomas Shull, Deputy Executive Secretary/National Security Council

- 1. On 9 August 1983, I talked with Mr. Shull of the National Security Council concerning Agency secretaries detailed to NSC. His concern was the cost of their services.
- 2. We discussed the heavy overtime costs over the past few years and he said he wished to effect some large reductions in that area. I asked whether he had considered changing the hours as over the years some of the secretaries had mentioned to me that because of the work in NSC the officers did not really start providing them with typing, etc., until late in the afternoon. Mr. Shull said that he was going to seriously consider shifts.
- 3. We got down to the nitty-gritty, namely, NSC hoped to arrange a different agreement with CIA than has been the case in the past, i.e., NSC has always reimbursed us for salaries, overtime, etc., for any secretaries detailed to NSC. (The Agency has always provided professional personnel on a non-reimbursable basis.) Mr. Shull stated that the Defense Hepartment is agreeable to a non-reimbursable detail for their secretaries who are on detail to NSC. State, which apparently has been reimbursed in the past, is now re-looking at the situation as they believe that a detail to NSC may be good from a developmental standpoint for their secretaries. Thus, they will probably not require reimbursement.
- 4. Mr. Shull asked that the Agency consider not requiring NSC to reimburse for the basic salary, etc., of the seven secretaries detailed to NSC. NSC would reimburse CIA, though, for any overtime expended.
- 5. If it is not possible for the Agency to go along with NSC on the basis set forth by Mr. Shull in paragraph 4 above, it is probable that they will return to us most of our secretaries on detail, especially those whose grades are in excess of GS-7. He can hire directly for GS-6 or -7 perhaps college graduate secretaries thus reducing his overall costs. I might add that the high temporary rank held by two of our secretaries, i.e., GS-12, was approved only after formal requests for promotion by appropriate authority in NSC.

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